

ISAM 2011 General Assembly Meeting
Sept 9, 2011
Oslo, Norway

Present: 32 ISAM members/40 attendees

1. Call to order by outgoing President T. Gawad with opening words. As he is finishing his term and handing over the role of President he has kept promise to work on financial sustainability.
2. Discussion of General Assembly Minutes from Milan, Italy 2010. Motion by N. el-Guebaly , seconded by S. Higuchi to accept Minutes of 2010. Carried.
3. **Journal** – Chief Editor, M. Galanter
 - Short presentation on Journal which is now included in Current Contents – increasing impact.
 - New computerized system, Scholar One, being used for review and submissions. Members are encouraged to submit articles for publication in the Journal of Substance Abuse.
 - A more detailed update was included in the delegate bags and further info can be obtained at AMERSA.org.
4. **Website** – H. Alho

Over 40,000 hits in last year. The website will be seeking a new server to host ISAMweb.org and plans are to update the website. A Webmaster/Editor will be needed for ongoing updates to pages.
5. **Certification Examination** – Chief Examiner, N. el-Guebaly
 - There is always a need for a Society to offer products and the Certification Exam has been our most successful endeavour to date.
 - Currently 61 person from 8 countries have sat the exam with a pass rate of 75%.
 - Work on editing the questions has been completed and currently 1/3 are new questions and all references have been updated. Thanks expressed to the Editorial Board for their hard work.
 - The principles of Addiction medicine (4th edition) is still main textbook
 - Not enough applicants for the exam to be offered in Oslo but it will be held in November in Vancouver, Canada during the Canadian Society of Addiction Medicine meeting.
6. **Projects:**
 - a. Vietnam Physician Education on Methadone Maintenance Treatment: in collaboration with UCLA , two ISAM members will go share their expertise with colleagues in Vietnam. Projected for November 2011.
 - b. Egyptian Prison Project: Interest still high but awaiting stabilization of political environment.
 - c. Textbook: presentation by N. el-Guebaly.
 - Aim is to identify a body of knowledge and give a snapshot of the international perspective.
 - Springer is potential publisher. Thanks expressed to G. Carra for all his assistance in getting this started.
 - There will be three main editors: N. el-Guebaly, G. Carra and M. Galanter and the book is anticipated to be ~1000 pages with 100 authors. A preliminary list of authors had been started and anyone interested in participating is asked to send an expression of interest with topic and brief CV to the ISAM office. Sections editors will also be selected.
 - Authors will receive free hard copy and any co-authors will receive an online copy.

7. **Financial Summary (appended)** – M. Dorozio, ISAM Office Administrator
Presentation of financial summary for 2010 and 2011 (Jan-Aug) with revenue and expenditure details. The financial statements reviewed by the Board will be placed on the ISAM webpages in the Members' Only section which is password protected.

BDO Dunwoody, Calgary, have been re-appointed by the Board as the Accountants for 2011.
Motion by K. Brady, seconded by G. Bunt to accept adopted financial summary. Carried.

8. **New Board:** presentation of new Board. As per sustainability the Board has been reduced to 7 plus ex-officios:
- a. President: Hannu Alho
 - b. President-Elect: Gregory Bunt
 - c. Past President: Tarek Gawad
 - d. Secretary-Treasurer: Kathleen Brady
 - e. Membership Promotion: Susumu Higuchi
 - f. Liaison Coordinator: Gabrielle Welle-Strand
 - g. Chief Examiner: Nady el-Guebaly
 - h. Chief Editor: Marc Galanter
 - i. Webmaster: vacant

Thanks expressed to outgoing Board members for their work: G. Carra, P. Haber and R. Hajela.

As positions are now tied to job descriptions – ISAM members are encouraged to send letters of interest with a brief CV for the position of Webmaster to the ISAM office. Election for the position will be done at the BOD teleconference Feb 2012.

Future goal is to have the general membership involved in election of Board members.

9. Annual Meetings

Oslo 2011: Thanks expressed to Dr. Jorgen Bramness and his team for the excellent scientific program and annual meeting.

Geneva 2012:

- Info presented on ISAM 2012 Geneva. Webpages are up www.isam2012.org
- The dates are Oct 15 – 18, 2012 and the venue is the Geneva International Conference Center.
- We are looking forward to working with the Geneva LOC to ensure a fantastic educational opportunity and scientific meeting.
- Hope to offer a training course either Pre or Post-Conference
- Partnership with WHO and SFOPH (Swiss Federal Office of Public Health)
- Symposium and Abstract deadline will be Feb 28/12

Kuala Lumpur 2013:

- Details are progressing with our conference in Malaysia planned for October 2013.
- Final dates will be released soon and the venue selected depending on availability.
- The preliminary info will be up in the not too distance future at www.isam2013.org

Desire expressed by D. Ndetei for a Regional meeting in Nairobi, Kenya pre-ISAM 2013. There are direct flights from Nairobi to Kuala Lumpur which would facilitate travel. The Board will consult after obtaining more details and reviewing the logistics of this.

Yokohama 2014: dates and further info will be forthcoming.

Scotland 2015: city selection and dates will be finalized

Rio de Janeiro 2016: An expression of interest for the hosting of ISAM 2016 in Rio de Janeiro, Brazil.

10. **Fellowships**

- Currently three types of Grant-In-Aid-Of-Travel: WHO-ISAM, NIDA-ISAM and ISAM.
- Both the WHO fellowships for those from developing countries (i.e., World Bank categories C & D) and NIDA fellowships for Young Investigators have been to a max of \$2000 US but the Board will now award a max of 4 fellowships in each to be able to increase the award amount to \$2500US.
- The third award type for ISAM members is new and up to \$3000US
- ISAM is proud of these opportunities to further its educational mandate as it is important to train up and assist new and young members for the Society and for the field of Addiction Medicine
- Special presentation session at the Gala dinner
- Suggestion to have ribbons on name tags in future for easy identification of awardees

11. **Affiliate Societies**

- Two categories A & B
- Board pleased to accept the Israeli Society into Category A
- The Board is please to accept AAAP into Category A
- ASAM is in process of moving from Category B to A
- Further dialogue will be initiated in response to interest by the Norwegian Society and an Association in Nigeria.

12. **Definitions**

- There will be a session on Definitions on Saturday
- ASAM definitions getting media coverage and ISAM can adopt and benefit from the media. Tight timetable to make a decision.
- Suggestion by member A. Abagui that the audience empower the ISAM Board to make this decision for ISAM to accept definition. Audience acceptance by show of hands. G. Bunt and R. Hajela to spearhead this in a Definitions Committee.

13. **Appreciation**

- As T. Gawad handed over the ISAM Presidency to H. Alho, he expressed thanks to all for help during his term in serving as President.
- Vote of Thanks expressed for T. Gawad for his insight and distinguished service to ISAM. Well wishes in new role as Past President.

14. **Adjournment** at 3:45 PM

Respectfully submitted
Marilyn Dorozio

Statement of Accounts

| | | |
|---|-------------------|---------------------|
| A. ISAM Head Office General account as of August 31, 2011 | | \$111,303.58 |
| B. Certification Examination balance – August 31/1 | | \$62,408.87 |
| C. NORDEA Account | 114,753.28 Euro = | ~ \$163,512.00 |
| Total in US funds | | \$337,224.45 |

| REVENUE | 2011 (to Aug) |
|------------------------------|--------------------|
| Membership dues: individual | 11,562.65 |
| Affiliates: Dutch Soc | Nordea |
| Finnish Soc | Nordea |
| Swiss Soc | Nordea |
| CSAM (physicians only) | 950.00 |
| Egyptian Society (2010-2012) | 900.00 |
| Bank interest | 184.15 |
| Conference revenue | 13,000.00(Milan) |
| Total Revenue | \$26,596.80 |

| EXPENSES | |
|--------------------------|--|
| Conference costs: | Plaque 240.04 |
| | Travel/insurance (M. Dorozio) 2,022.00 |
| | Thank yous 97.65 |
| Office-related expenses: | Conference expenses (copying, etc) pending |
| | Stationary, etc. 542.00 |
| | Office 13,360.00 |
| | AUDIT costs 3,517.66 |
| | Annual Corporation Fee 34.00 |
| | Bank charges 9.75 |
| | Travel (T. Gawad) 3,350.00 |
| | Addiction Centre 487.00 |
| | Grant reimbursements 7,000.00 (NIDA) |
| | Symposium reimbursements 40,000.00 |
| Total Expenses: | \$73,660.10 |

Final total: \$264,464.35