

## **Memorandum of Understanding for Journal Affiliation of Category I ISAM Affiliate CJA - Canadian Journal of Addiction**

Based on the criteria for affiliation of journals of Category I Societies (appended), this Memorandum of Understanding of Journal Affiliation is made between the International Society of Addiction Medicine (hereafter referred to as ISAM) and the Canadian Society of Addiction Medicine (CSAM-SMCA) Journal: CJA - Canadian Journal of Addiction.

The affiliation guidelines are as follows:

- In recognition of its longstanding support from CSAM-SMCA as a Category I Affiliate Society, ISAM agrees to the placement of its logo on the CSAM-SMCA Journal, CJA.
- This logo will serve as an acknowledgement of the relationship between the two societies.
- An online copy of the Table of Contents of each new issue of the Canadian Journal of Addiction will be available to the ISAM Head office to share with its membership.
- As a condition of the ISAM logo usage, CJA will maintain membership with the International Society of addiction Journal Editors (ISAJE) and will adhere to the parameters within the Farmington Consensus (link to July 2017 revision: <https://adiktologie-journal.eu/the-farmington-consensus/> )
- The CJA – Canadian Journal of Addiction will identify a point person and provide valid contact information to the ISAM Head Office.
- The ISAM Board of Directors Publications Officer, as part of the position duties, will bi-annually review the MOU for any recommended modifications.
- The designation is for a 4-year term, renewable through a new review process. Dues to ISAM are a benefit of the Category I Affiliation. The right to display ISAM's logo can be revoked by the ISAM Board at any time the affiliation is deemed to be in non-compliance with the criteria.

Date: June 11, 2020

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On behalf of ISAM:

On behalf of CJA:

Marc Potenza  
Name

Dr. Nady el-Guebaly  
Name

BOD Publications Officer  
Position

Editor  
Position

Approved at ISAM BOD meeting June 11, 2020

## Appendix 1: AFFILIATION OF PEER-REVIEWED JOURNALS WITH ISAM

### Background

One principal role of ISAM is the promotion and dissemination of research findings in order to assure advancing the treatment of addictive disorders. In 2010, *Substance Abuse*, a leading publication in this field became the official publication of the Society. Based on a proposal from our Council of Ambassadors, we are now considering accepting affiliation with other peer-reviewed journals. In addition to advancing our field, this will promote broader worldwide recognition of our Society. The objective of this initiative, criteria for affiliation, and procedures regarding affiliation are listed here.

### Objective of This Initiative

Enhancing dissemination of knowledge in the addiction field in accord with the role of ISAM as the leading international society in the addiction field, while meeting the academic standards we represent.

### Criteria to be Met by a Journal for Affiliation with ISAM

1. Support of the mission and goals of ISAM
2. The Editor-in-Chief is a member of ISAM.
3. The Editor and journal are members of the International Society of Addiction Journal Editors (ISAJE).
4. The journal complies with the ISAJE Farmington Consensus as indicated in its main components (link attached) and outlined in the brief below:
  - a. Commitment to the peer review process: Explicitly framed criteria, confidentiality of review, conflict of interest
  - b. Expectations of authors: Proper involvement of contributors, avoidance of duplication of publication, declaration of funding sources, protection of human rights and upholding of ethics, technical formatting of materials according to author guidelines
  - c. Maintenance of editorial independence: Acknowledgement of any potential conflicts of interest, disclosure of relevant relationships and funding, review and communication of sources of support for journal supplements, involvement of the journal editor in advertising decisions.
  - d. Expectations of editors, editorial board and publishers: Transparency about and involvement of qualified editorial board members in journal functions, transparency of publisher with respect to operation and practices that are ethical and follow established standards.
5. Special consideration will be given to journals whose sponsoring organizations affiliate with ISAM.

### Procedure

1. Application will be made to the Chief Editor of ISAM for review.
2. Acceptance by the Board will be based on evaluation by the ISAM Chief Editor, with recommendation relative to the quality of the application and a review of previous issues of the journal.

3. Ongoing compliance with the criteria for affiliation to be undertaken for review by the ISAM Chief Editor, who will be given a commensurate designation on the Editorial Board of the affiliated journal.
4. Designation of the affiliate journal for a three-year term, renewable through a review process.
5. Acceptance coming with the right to display ISAM's logo.
6. Revocation by the ISAM Board on recommendation of the ISAM Chief Editor at any time that the affiliate is deemed to be in noncompliance with the affiliation criteria.