

Terms of Reference

ISAM Publication Committee

Purpose:

The purpose of this committee is to increase and improve the publication capability and capacity of the International Society of Addiction Medicine (ISAM).

This committee will be composed of individuals working in the field of addiction interested and or specialists in the fields of academic and clinical delivery and leadership, quality improvement, healthcare systems innovation and are additionally able to utilise effectively different publication platforms.

This will be accomplished through:

- Support the ISAM Interest Groups to initiate and executive position statements/consensus papers to their final publication
- Regular communication/advice/opportunities that arise in this field that is of specific value to either ISAM individual members and/or ISAM affiliate societies
- Maximise the connections between ISAM and affiliate society owned journals and other publications
- Explore further the scope and remit for an ISAM journal

Membership:

- The committee will consist of two co-chairs and 6 committee members.
- One of these chairs will be the ISAM BOD Publication Officer
- All ISAM Publication committee members must be full ISAM members.
- Members will be nominated by the co-chairs and ISAM BOD
- The co-chairs and committee members should represent different global regions.

Frequency of Meetings:

The ISAM **Publication Committee** will meet at least once “in person” coincident with the annual ISAM scientific meeting. Meetings will also be held via telephone (teleconference), skype (or equivalent), webinars and/or electronic mail (e-mail) as the need arises. Members are asked to commit to participate in an active and productive manner.

Decision Making Process:

This will ideally be conducted through a consensus process. In exceptional circumstances when a consensus is unachievable, decisions will be decided by a majority vote.

Reporting Process:

The ISAM Publication Committee will regularly report on its activity at the ISAM annual meeting by the ISAM BOD Publication Officer.

November 2020